

ACCA Internship Competition Cyprus, Terms and Conditions

Entrants to the ACCA Internship Competition Cyprus (Competition) are bound by the following Terms and Conditions. By entering the Competition, you confirm that you have read and unconditionally agree to all of these Terms and Conditions and that you accept any and all of ACCA's decisions regarding the Competition as final and binding in all respects. This does not affect your statutory rights.

1. INTRODUCTION

- 1.1 The Competition Promoter is the Association of Chartered Certified Accountants (ACCA), incorporated by Royal Charter (number RC000732) of the Adelphi, 1-11 John Adam Street, London, WC2N 6AU.
- 1.2 The Competition winner(s) will be selected based on three criterions, divided into two (2) stages being:
Stage One:
 - (a) their CV; and
 - (b) their responses to up to 3 competency based questions at a telephone interview; and**Stage Two:**
 - (c) dependant on being selected as a finalist (based on the performance at Stage One), their performance at an assessment day.
- 1.3 The Competition prizes are up to fifteen (15) paid three (3) month internships organised by ACCA and delivered by either, PwC, KPMG, Baker Tilly, EY and Grant Thornton (Partner Accountancy Firms).

2. HOW TO ENTER

- 2.1 The Competition will run from 9:00 (Cyprus time) on 2 October 2017 (the "Opening Date") to 23:59 (Cyprus time) on 3 November 2017 (the "Closing Date") inclusive.
- 2.2 The Competition can be entered by sending to cyprusinternship@accaglobal.com
 - (a) your CV and a recent photograph; and
 - (b) a signed authorisation form (available to download from <http://yourfuture.accaglobal.com/global/campaign/CyprusInterns.html>) by no later than the Closing Date. All Competition entries received after this date are automatically disqualified.
- 2.3 ACCA will **not** accept:
 - (a) responsibility for Competition entries that are lost, mislaid, damaged or delayed in transit, regardless of cause, including, for example, as a result of any postal failure, equipment failure, technical malfunction, systems, satellite, network, server, computer hardware or software failure of any kind; or
 - (b) proof of transmission as proof of receipt of entry to the Competition.
- 2.4 Entries must not be libellous, offensive, obscene or in violation of intellectual property rights or rights of privacy or publicity. ACCA reserves the right to disqualify an entrant if a submission or any part thereof falls under one of these categories.
- 2.5 For help with entries, please contact cyprusinternship@accaglobal.com or see http://yourfuture.accaglobal.com/global/campaign/GreeceInterns.html?utm_source=print&utm_medium=vanity&utm_campaign=GreeceInterns
- 2.6 Please see <http://yourfuture.accaglobal.com/global/campaign/CyprusInterns.html> for a copy of these Competition Terms and Conditions.
- 2.7 The Competition will have a two stage assessment process. Competition winners will be selected by a panel of judges from ACCA upon successful completion of both stages. The decision of the panel of judges will be final.

3. ELIGIBILITY

- 3.1 The Competition is only open to university graduates who can evidence that they:
 - (a) have obtained or are predicted to obtain a classification of degree meeting or exceeding GPA of 7.5 (equivalent 2.1); and
 - (b) have obtained an English proficiency certificate issued by either Cambridge or Michigan University; and
 - (c) are resident of Cyprus, and eligible to work in Cyprus, **except:**
 - (d) employees of ACCA or the Partner Accountancy Firms or their holding or subsidiary companies;
 - (e) employees of agents or suppliers of ACCA or the Partner Accountancy Firms or their holding or subsidiary companies, who are professionally connected with the Competition or its administration; or
 - (f) members of the immediate families or households of (d) and (e) above.
- 3.2 In entering the Competition, you confirm that you are eligible to do so and eligible to claim any prize you may win. ACCA may require you to provide proof that you are eligible to enter the Competition.
- 3.3 ACCA will not accept Competition entries that are:
 - (a) automatically generated by computer;
 - (b) completed by third parties or in bulk;
 - (c) illegible, have been altered, reconstructed, forged or tampered with; or
 - (d) incomplete.
- 3.4 There is a limit of one entry to the Competition per person. Entries on behalf of another person will not be accepted and joint submissions are not allowed.
- 3.5 ACCA reserves all rights to disqualify you if your conduct is contrary to the spirit or intention of the Competition.
- 3.6 Competition entries cannot be returned.
- 3.7 Successful entrants selected by the Stage One judges will be invited to participate in Stage Two, an assessment day on 5 December 2017 in Nicosia, Cyprus at 10:00 (Cyprus local time). Location details will be provided in advance to those entrants progressing to Stage 2.
- 3.8 Entrants invited to attend the assessment day must register as an ACCA student by 4 December 2017 (if not currently registered).
- 3.9 ACCA will offer a reduced initial student registration fee of £30 for those entrants invited to attend the assessment day. Those entrants will be provided with a promotional code to activate the discount.
- 3.10 If a Stage Two entrant has not registered as an ACCA student by the assessment day, ACCA reserves the right to exclude the entrant from the Competition.
- 3.11 The assessment day will be conducted in English.
- 3.12 The assessment day will be judged using a combination of tasks and techniques to measure entrant's suitability for an internship.
- 3.13 Representatives from the Partner Accountancy Firms may be in attendance at the assessment day and may assist the judges from ACCA in selecting the Competition winners.

- 3.14 If at any stage in the Competition an entrant is disqualified from the Competition or an entrant cannot be traced or contacted after reasonable efforts have been made by ACCA, that entrant will forego the right to progress to the next stage of the Competition, and ACCA at its sole discretion may arrange for a replacement entrant to be selected.
- 3.15 Entrants will be responsible for their own travel and accommodation costs to and from the assessment day. Refreshments and light snacks will be provided free of charge.

4. THE PRIZES

- 4.1 The prize(s) are paid internships provided by the Partner Accountancy Firms, and are non-exchangeable, non-transferable and no cash alternative is offered.
- 4.2 Prizes are subject to availability. ACCA reserves the right to substitute the prizes with prizes of equal or greater value.
- 4.3 The prize may give rise to a local tax obligation and it is incumbent on the winner(s) to ensure they comply with any local requirements.
- 4.4 Competition winners will not be employed by ACCA. The internships are subject to a separate agreement between the winner(s) and the requisite Partner Accountancy Firm. Participation in the Competition shall in no event be considered or construed as giving rise to any contractual relations with ACCA or any of its affiliates and, in particular, shall not give rise to any employment relationship.
- 4.5 ACCA will comply with legitimate requests in law from authorities to disclose details of award recipients.

5. WINNER ANNOUNCEMENT

- 5.1 The decision of ACCA is final and no correspondence or discussion will be entered into.
- 5.2 ACCA will contact the winner(s) personally by 12 December 2017, using the telephone number or email address provided with the Competition entry. ACCA will not amend any contact information once the Competition entry has been submitted.

6. CLAIMING THE PRIZE

- 6.1 If you are the winner of the Competition, you will have until Tuesday 19 December 2017 to claim your prize. If you do not claim the prize by this date, your claim will become invalid.
- 6.2 Competition winners must confirm acceptance of their prize by emailing muska.ahmadzai@accaglobal.com
- 6.3 The prize may not be claimed by a third party on your behalf.
- 6.4 ACCA will make all reasonable efforts to contact the winner. If the winner cannot be contacted or is not available, or has not claimed their prize by Tuesday 19 December 2017, ACCA reserves the right to offer the prize to the next eligible entrant selected by the judges.
- 6.5 ACCA does not accept any responsibility if you are not able to take up the prize.

7. LIMITATION OF LIABILITY

- 7.1 Insofar as is permitted by law, ACCA, its agents or distributors will not in any circumstances be responsible or liable to compensate the winner(s) or accept any liability for any loss, damage, personal injury or death occurring as a result of taking up the prize except where it is caused by the negligence of ACCA, its agents or distributors or that of their employees. Your statutory rights are not affected.
- 7.2 Under no circumstances will ACCA be liable for any of the following losses or damage (whether such losses were foreseen, foreseeable, known or otherwise): (a) loss of data; (b) loss of revenue or anticipated profits; (c) loss of business; (d) loss of opportunity; (e) loss of goodwill or injury to reputation; (f) losses suffered by third parties; or (g) any indirect, consequential, special or exemplary damages arising from the Competition regardless of the form of action.
- 7.3 Without prejudice to any other rights or remedies that each party may have, each party acknowledges and agrees that damages alone would not be an adequate remedy for any breach of the terms of this agreement by the other party. Accordingly, each party shall be entitled to the remedies of injunctions, specific performance or other equitable relief for any threatened or actual breach of this agreement.

8. OWNERSHIP OF COMPETITION ENTRIES AND INTELLECTUAL PROPERTY RIGHTS

- 8.1 All Competition entries and any accompanying material submitted to ACCA will become the property of ACCA on receipt and will not be returned.
- 8.2 By submitting your Competition entry and any accompanying material, you agree to:
- (a) assign to ACCA all your intellectual property rights with full title guarantee; and
- (b) waive all moral rights,
- in and to your Competition entry and otherwise arising in connection with your entry to which you may now or at any time in the future be entitled under the Copyright, Designs and Patents Act 1988 as amended from time to time and under all similar legislation from time to time in force anywhere in the world.
- 8.3 You agree that ACCA may, but is not required to, make your entry available on its website and any other media, whether now known or invented in the future, and in connection with any publicity of the Competition. You agree to grant ACCA a non-exclusive, worldwide, irrevocable licence, for the full period of any intellectual property rights in the Competition entry and any accompanying materials, to use, display, publish, transmit, copy, edit, alter, store, re-format and sub-licence the Competition entry and any accompanying materials for such purposes.
- 8.4 The names, images and logos identifying ACCA or third parties and their products and services are subject to copyright, design rights and trademarks of ACCA and/or third parties. Nothing contained in these Terms and Conditions shall be construed as conferring by implication, estoppel or otherwise any licence or right to use any trademark, patent, design right or copyright of ACCA or any other third party.

9. DATA PROTECTION AND PUBLICITY

- 9.1 Each Party warrants and undertakes that it (and its sub-contractors and agents if any) shall duly observe its obligations under the Data Protection Act 1998 and any superseding or amending legislation (including but not limited to the General Data Protection Regulations) and all other current data protection legislation which is relevant to performance of its obligations under these Terms

and Conditions

- 9.2 You agree that ACCA may use your name, image and country of residence to announce the winner of this Competition and for any other reasonable and related promotional purposes.
- 9.3 You further agree to participate in any reasonable publicity required by ACCA.
- 9.4 By entering the Competition, you agree that any personal information provided by you with the Competition entry may be held and used by ACCA or its agents to administer the Competition.
- 9.5 You further agree to the use your personal data (provided on the entry form or otherwise collected during the course of your relationship with ACCA or its agents) to contact you about accountancy industry news, events, career tips and other information relevant to you.
- 9.6 ACCA may share information with third party service delivery vendors, and with its auditors.
- 9.7 Your information will be held on ACCA's main information systems which are located in the United Kingdom and may be accessed (where applicable) by ACCA's local office in your country of residence.
- 9.8 ACCA processes information within the EU, but may also transfer data outside of EU as part of its operations and service delivery.
- 9.9 For more information on how your information and rights are respected, please see our privacy notice at <http://www.accaglobal.com/uk/en/footer/footer/privacy/data-protection.html> or contact privacy@accaglobal.com

10. GENERAL

- 10.1 If there is any reason to believe that there has been a breach of these Terms and Conditions, ACCA may, at its sole discretion, reserve the right to exclude you from participating in the Competition.
- 10.2 ACCA reserves the right to refuse participation, or to disqualify, at any time during the Competition, any entrants who have submitted incorrect or misleading information.
- 10.3 If any of these Terms and Conditions are determined to be illegal, invalid or otherwise unenforceable, then to the extent in which that term is illegal, invalid or unenforceable, it shall be severed and deleted from these terms and the remaining terms shall survive, remain in full force and effect and continue to be binding and enforceable.
- 10.4 ACCA reserves the right to hold void, suspend, cancel, or amend the prize Competition where it becomes necessary to do so.
- 10.5 These Terms and Conditions shall be governed by English law, and the parties submit to the non-exclusive jurisdiction of the courts of England and Wales.